

**WATERCHASE
COMMUNITY DEVELOPMENT DISTRICT
AGENDA PACKAGE
MAY 8, 2023**



210 N. UNIVERSITY DRIVE, SUITE 702
CORAL SPRINGS, FLORIDA 33071

Waterchase Community Development District

Board of Supervisors

- ☐ Ian Watson, Chairman
- ☐ Salvatore Mancini, Vice Chairman
- ☐ Michael Acheson, Assistant Secretary
- ☐ G. Arnie Daniels, Assistant Secretary
- ☐ Christopher Rizzo, Assistant Secretary

David Wenck, District Manager
Vivek Babbar, District Counsel
Tonja Stewart, District Engineer

Regular Meeting Agenda

Monday, May 8, 2023 – 6:00 p.m.

1. **Roll Call**
2. **Audience Comments**
3. **Consent Agenda**
 - A. Approval of the Minutes of the April 10, 2023 Meeting
 - B. Acceptance of March 2023 Financial Report
4. **Landscaper**
 - A. Discussion with Yellowstone
5. **Pond Report**
 - A. Proposal from Steadfast Environmental for Pond 13 Littoral Shelf Maintenance
6. **Streetlights Inspection Report**
 - A. 14616 Chatsworth Manor Circle
7. **Manager's Report**
 - A. Discussion of the Proposed Fiscal Year 2024 Budget (To Be Sent Under Separate Cover)
 - B. Consideration of Resolution 2023-02, Approving the Budget, and Setting the Public Hearing
 - C. Website Audit – 1st Quarter
 - D. Number of Registered Voters – 1,850
 - E. Discussion of Stain Cleanup on Castelletto Drive
 - F. Waterchase CDD Wetlands Property
8. **Attorney's Report**
 - A. Acceptance of Inframark Field Services Contract
9. **Engineer's Report**
 - A. Discussion of Johnson Grass and Stream
 - B. Pond 16 Littoral Shelf
10. **Supervisors' Requests**
11. **Adjournment**

The next meeting date is scheduled for Monday, June 12, 2023 @ 6:00 p.m.

The next CDD Workshop is scheduled for Monday, June 26, 2023 @ 8:00 p.m.

District Office:

210 N University Drive, Suite 702
Coral Springs, Florida 33071
954-603-0033

Meeting Location:

Waterchase Clubhouse
14401 Waterchase Boulevard
Tampa, Florida 33626

Third Order of Business

3A.

**MINUTES OF MEETING
WATERCHASE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Waterchase Community Development District was held Monday, April 10, 2023 and called to order at 6:00 p.m. at the Waterchase Clubhouse, 14401 Waterchase Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Ian Watson	Chairman
Salvatore Mancini	Vice Chairman
Michael Acheson	Assistant Secretary
G. Arnie Daniels	Assistant Secretary
Christopher Rizzo	Assistant Secretary

Also present were:

David Wenck	District Manager
Brenden Crawford	Field Service Supervisor, Inframark
Whitney Sousa	District Counsel
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Wenck called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments

- Mr. Frank Mastrandrea, 12018 Royce Waterford Circle, expressed his concern with two dead trees at Racetrack median. Mr. Watson stated the trees were removed.
- Mr. and Mrs. Stan Turek, 11920 Royce Waterford Circle, expressed their concerns with the growth of Johnson grass behind their property and a tree that has tilted. Photos were submitted.
- Mr. Wenck stated he contacted Steadfast regarding the Johnson grass and read their response which was included in the agenda package.

- Discussion ensued and the Board will request Ms. Stewart, the District's engineer, and Mr. Joseph Hamilton from Steadfast to visit the location to assess the erosion reported on the stream bank, the Johnson grass, and the leaning tree.
- Ms. Cherie Bentley, 12039 Royce Waterford Circle, stated at the last meeting a list of questions and supporting documents were submitted regarding the fence application at 12043 Royce Waterford Circle encroaching on the drainage easement. She inquired about the result of the investigations. A lengthy discussion ensued, and the Board advised they have reviewed Ms. Bentley's concern and will take no action and the matter is closed as far as the CDD is concerned.

THIRD ORDER OF BUSINESS**Consent Agenda**

- A. Approval of the Minutes of the March 13, 2023 Meeting**
- B. Acceptance of February 2023 Financial Report**

On MOTION by Mr. Daniels seconded by Mr. Rizzo with all in favor, the consent agenda was approved as presented. 5-0

FOURTH ORDER OF BUSINESS**Pond Report**

- The Board discussed the pond report.
- The Board discussed a safety concern raised regarding children fishing in the ponds.

FIFTH ORDER OF BUSINESS**Streetlights Inspection Report**

- Mr. Wenck stated he did not receive the Streetlights Inspection report.
- Mr. Watson stated the HOA was longer inspecting the streetlights and providing a report to the CDD.

SIXTH ORDER OF BUSINESS**Manager's Report****A. Fence Application – 12025 San Chailford Court**

- Mr. Wenck discussed the fence application submitted for review at 12025 San Chailford Court.
- Discussion ensued and there was Board consensus to approve the fence application.
- B. Johnson Grass Treatment in Creek**
- This item was discussed earlier under audience comments.

SEVENTH ORDER OF BUSINESS **New Business**

A. Consideration of Field Services

- The Board reviewed Inframark's Field services preliminary proposal and discussed their expectations from the contract.
- Mr. Crawford reiterated the deliverables of the contract and stated an official contract outlining the scope of services would be presented.

On MOTION by Mr. Daniels seconded by Mr. Watson with all in favor, Inframark Field Services proposal in the amount of \$8,000 per year pending legal and Board review of the contract was approved. 5-0

- The Board requested an updated version of the contract for review at their workshop.

B. Road and Driveway Stains at 14705 Castelletto Drive

- Mr. Wenck discussed the road and driveway stains left at 14075 Castelletto Drive by the subcontractor. They have been out twice to wash it. Mr. Wenck will follow up with Mr. Fuller to obtain an update on the issue.

EIGHTH ORDER OF BUSINESS **Attorney's Report**

- Ms. Whitney Sousa introduced herself as the new District Counsel.

NINTH ORDER OF BUSINESS **Engineer's Report**

A. Email from Engineer Regarding 12025 San Chaliford Court

- Mr. Wenck stated Ms. Stewart had provided her comments regarding the fence which the Board has already decided on.

TENTH ORDER OF BUSINESS **Supervisors' Requests**

- Mr. Daniels requested Ms. Stewart and Mr. Joe Hamilton review Pond #16 to ensure it is working the way it was designed. He expressed his concern with the condition of the littoral shelf and stated there is an island that has formed in the middle of the pond.

ELEVENTH ORDER OF BUSINESS **Adjournment**

There being no further business,

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On MOTION by Mr. Daniels seconded by Mr. Rizzo with all in favor, the meeting was adjourned. 5-0
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Ian Watson
Chairman

3B.

WATERCHASE
Community Development District

Financial Report

March 31, 2023

(unaudited)

Prepared by



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WATERCHASE
Community Development District

Financial Statements

(Unaudited)

March 31, 2023

Balance Sheet

March 31, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2017 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 113,460	\$ -	\$ 113,460
Accounts Receivable	320	-	320
Investments:			
Money Market Account	885,278	-	885,278
Reserve Fund	-	67,816	67,816
Revenue Fund	-	849,003	849,003
Prepaid Items	361	-	361
Utility Deposits - TECO	503	-	503
TOTAL ASSETS	\$ 999,922	\$ 916,819	\$ 1,916,741
<u>LIABILITIES</u>			
Accounts Payable	\$ 4,328	\$ -	\$ 4,328
Accrued Expenses	2,350	-	2,350
TOTAL LIABILITIES	6,678	-	6,678
<u>FUND BALANCES</u>			
Nonspendable:			
Prepaid Items	361	-	361
Deposits	503	-	503
Restricted for:			
Debt Service	-	916,819	916,819
Assigned to:			
Operating Reserves	89,096	-	89,096
Reserves- Lake Embank/Drainage	557,582	-	557,582
Reserves - Tree Removal & Replacement	55,000	-	55,000
Reserves - Streetlights	75,000	-	75,000
Unassigned:	215,702	-	215,702
TOTAL FUND BALANCES	\$ 993,244	\$ 916,819	\$ 1,910,063
TOTAL LIABILITIES & FUND BALANCES	\$ 999,922	\$ 916,819	\$ 1,916,741

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 1,994	\$ 997	\$ 10,392	\$ 9,395
Interest - Tax Collector	-	-	424	424
Special Assmnts- Tax Collector	369,157	369,157	352,001	(17,156)
Special Assmnts- Discounts	(14,766)	(14,766)	(13,722)	1,044
TOTAL REVENUES	356,385	355,388	349,095	(6,293)

EXPENDITURES**Administration**

P/R-Board of Supervisors	24,000	12,000	11,600	400
FICA Taxes	1,836	918	887	31
ProfServ-Arbitrage Rebate	600	600	-	600
ProfServ-Dissemination Agent	1,000	1,000	-	1,000
ProfServ-Engineering	20,000	10,000	3,409	6,591
ProfServ-Legal Services	7,901	3,950	2,047	1,903
ProfServ-Mgmt Consulting	63,140	31,570	31,570	-
ProfServ-Special Assessment	9,000	9,000	9,000	-
ProfServ-Trustee Fees	4,337	4,337	3,976	361
ProfServ-Web Site Development	1,000	500	2	498
Auditing Services	4,900	4,900	5,200	(300)
Website Compliance	2,627	2,627	3,455	(828)
Postage and Freight	295	148	143	5
Insurance - General Liability	8,237	8,237	6,400	1,837
Printing and Binding	225	113	5	108
Legal Advertising	1,263	632	-	632
Misc-Bank Charges	150	75	-	75
Misc-Assessment Collection Cost	7,383	7,383	6,766	617
Misc-Contingency	2,947	1,474	315	1,159
Annual District Filing Fee	175	175	175	-
Total Administration	161,016	99,639	84,950	14,689

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Field				
Contracts-Wetland Mitigation	12,000	6,000	-	6,000
Contracts-Lakes	22,000	11,000	9,360	1,640
Contracts-Canal Maint/Cleaning	10,000	5,000	-	5,000
Contracts-Aquatic Midge Mgmt	15,000	7,500	3,975	3,525
Contracts-RTR Landscaping	7,986	3,993	3,993	-
Electricity - Streetlights	25,250	12,625	12,999	(374)
Electricity - Fountain	3,508	1,754	922	832
R&M-Fountain	5,083	2,542	-	2,542
R&M-Irrigation	1,750	875	-	875
R&M-Lake	11,958	5,979	-	5,979
R&M-Streetlights	20,183	10,091	2,810	7,281
Invasive Plant Removal	8,000	4,000	-	4,000
Aerators - R&M	5,000	2,500	-	2,500
Misc-Interlocal Agreement	6,930	6,930	6,930	-
Misc-Contingency	40,721	20,360	35,073	(14,713)
Total Field	195,369	101,149	76,062	25,087
TOTAL EXPENDITURES	356,385	200,788	161,012	39,776
Excess (deficiency) of revenues				
Over (under) expenditures	-	154,600	188,083	33,483
Net change in fund balance	\$ -	\$ 154,600	\$ 188,083	\$ 33,483
FUND BALANCE, BEGINNING (OCT 1, 2022)	805,192	805,192	805,192	
FUND BALANCE, ENDING	\$ 805,192	\$ 959,792	\$ 993,275	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 200	\$ 100	\$ 11	\$ (89)
Special Assmnts- Tax Collector	737,129	737,129	702,872	(34,257)
Special Assmnts- Discounts	(29,485)	(29,485)	(27,401)	2,084
TOTAL REVENUES	707,844	707,744	675,482	(32,262)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	14,743	14,743	13,509	1,234
Total Administration	14,743	14,743	13,509	1,234
Debt Service				
Principal Debt Retirement	505,000	-	-	-
Interest Expense	180,637	90,319	90,319	-
Total Debt Service	685,637	90,319	90,319	-
TOTAL EXPENDITURES	700,380	105,062	103,828	1,234
Excess (deficiency) of revenues				
Over (under) expenditures	7,464	602,682	571,654	(31,028)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	7,464	-	-	-
TOTAL FINANCING SOURCES (USES)	7,464	-	-	-
Net change in fund balance	\$ 7,464	\$ 602,682	\$ 571,654	\$ (31,028)
FUND BALANCE, BEGINNING (OCT 1, 2022)	345,165	345,165	345,165	
FUND BALANCE, ENDING	\$ 352,629	\$ 947,847	\$ 916,819	

WATERCHASE
Community Development District

Supporting Schedules

March 31, 2023

**Non-Ad Valorem Special Assessments
(Hillsborough County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

					Allocation By Fund	
Date Received	Net Amt Rcvd	Discount / (Penalties) Amount	Tax Coll Cost	Gross Amount Received	General Fund	Debt Service Fund
Assmnts Levied				\$1,106,285	\$369,157	\$737,129
Allocation %				100%	33%	67%
11/03/22	\$ 19,988	\$ 999	\$ 408	\$ 21,394	\$ 7,139	\$ 14,255
11/15/22	\$ 116,757	\$ 4,964	\$ 2,383	\$ 124,104	\$ 41,412	\$ 82,692
11/22/22	\$ 67,988	\$ 2,891	\$ 1,388	\$ 72,266	\$ 24,115	\$ 48,152
11/29/22	\$ 107,865	\$ 4,586	\$ 2,201	\$ 114,653	\$ 38,258	\$ 76,394
12/05/22	\$ 603,828	\$ 25,673	\$ 12,323	\$ 641,824	\$ 214,171	\$ 427,654
12/12/22	\$ 13,364	\$ 494	\$ 273	\$ 14,131	\$ 4,715	\$ 9,415
01/05/23	\$ 34,775	\$ 1,139	\$ 710	\$ 36,624	\$ 12,221	\$ 24,403
02/03/23	\$ 6,257	\$ 144	\$ 128	\$ 6,529	\$ 2,179	\$ 4,350
03/09/23	\$ 22,651	\$ 233	\$ 462	\$ 23,347	\$ 7,791	\$ 15,556
TOTAL	\$ 993,474	\$ 41,123	\$ 20,275	\$ 1,054,873	\$ 352,001	\$ 702,872
% COLLECTED				95%	95%	95%
TOTAL				\$ 51,413	\$ 17,156	\$ 34,257

Cash and Investment Report

March 31, 2023

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Acct - Operating	SouthState	Public Funds Checking	n/a	0.00%	\$ 113,460
Money Market Account	BankUnited	Business MMA	n/a	4.00%	\$ 885,278
GF Subtotal					\$ 998,738

Debt Service Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Series 2017 Reserve Fund	US Bank	US Bank Open End CP	05/01/32	0.0005%	\$ 67,816
Series 2017 Revenue Fund	US Bank	US Bank Open End CP	05/01/32	0.0005%	\$ 849,003
DS Subtotal					\$ 916,819
Total					\$ 1,915,557

Waterchase CDD

Bank Reconciliation

Bank Account No. 5719 Southstate Bank GF
Statement No. 03-23
Statement Date 3/31/2023

G/L Balance (LCY)	113,459.87	Statement Balance	142,821.58
G/L Balance	113,459.87	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	142,821.58
Subtotal	113,459.87	Outstanding Checks	29,361.71
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	113,459.87	Ending Balance	113,459.87
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
3/27/2023	Payment	002482	WATERCHASE CDD C/O US BANK	20,658.04	0.00	20,658.04
3/29/2023	Payment	002488	IAN WATSON	184.70	0.00	184.70
3/30/2023	Payment	002490	COMPLETE IT	89.70	0.00	89.70
3/30/2023	Payment	002491	INFRAMARK, LLC	5,285.27	0.00	5,285.27
3/30/2023	Payment	002492	STEADFAST ENVIRONMENTAL	2,950.00	0.00	2,950.00
3/30/2023	Payment	002493	STRALEY ROBIN VERICKER	194.00	0.00	194.00
Total Outstanding Checks.....				29,361.71		29,361.71

WATERCHASE COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 3/1/23 to 3/31/23

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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SOUTHSTATE BANK GF - (ACCT#XXXXX5719)

CHECK # 002471

03/09/23	Vendor	COMPLETE IT	10353	EMAIL ACCOUNT30 GB	Website Compliance	001-534397-51301	\$89.70
Check Total							<u>\$89.70</u>

CHECK # 002472

03/09/23	Vendor	INFRAMARK, LLC	90474	2/2023 MANAGEMENT SERVICE	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$5,261.67
03/09/23	Vendor	INFRAMARK, LLC	90474	2/2023 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$17.40
Check Total							<u>\$5,279.07</u>

CHECK # 002473

03/09/23	Vendor	STEADFAST ENVIRONMENTAL	SE-21952	2/2023 ROUTINE AQUATIC MAINT	Contracts-Lakes	001-534084-53901	\$1,720.00
Check Total							<u>\$1,720.00</u>

CHECK # 002474

03/09/23	Vendor	YELLOWSTONE LANDSCAPING	TM 482835	2/2023 LANDSCAPE MAINT	Landscape	001-534346-53901	\$665.50
Check Total							<u>\$665.50</u>

CHECK # 002475

03/14/23	Vendor	STRALEY ROBIN VERICKER	22811	PROFESSIONAL SERVICE THROUGH 1/17-2/10/23	ProfServ-Legal Services	001-531023-51401	\$571.10
Check Total							<u>\$571.10</u>

CHECK # 002476

03/17/23	Employee	IAN WATSON	PAYROLL	March 17, 2023 Payroll Posting			\$184.70
Check Total							<u>\$184.70</u>

CHECK # 002477

03/17/23	Employee	MICHAEL W. ACHESON	PAYROLL	***Voided Voided****			\$0.00
Check Total							<u>\$0.00</u>

CHECK # 002478

03/16/23	Vendor	FINN OUTDOOR	2720	2/2023 EROSION/POND RESTORATION	Misc-Contingency	001-549900-53901	\$24,940.00
Check Total							<u>\$24,940.00</u>

CHECK # 002479

03/21/23	Vendor	IAN WATSON	03152023	REIMBURSEMENT FOR MEETING MEAL 3/13/2023	Misc-Contingency	001-549900-51301	\$60.75
Check Total							<u>\$60.75</u>

CHECK # 002480

03/21/23	Vendor	STANTEC CONSULTING SERVICES INC	2052526	ENGINEERING SERVICE 2/24/2023	ProfServ-Engineering	001-531013-51501	\$1,832.41
Check Total							<u>\$1,832.41</u>

WATERCHASE COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 3/1/23 to 3/31/23

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 002481							
03/21/23	Vendor	YELLOWSTONE LANDSCAPING	TM 498608	VINE ERADICATION	Contracts-RTR Landscaping	001-534346-53901	\$995.00
Check Total							<u>\$995.00</u>
CHECK # 002482							
03/27/23	Vendor	WATERCHASE CDD C/O US BANK	03212023-5000	FY2023 DS ASSESSMENTS TFR	Due From Other Funds	131000	\$20,658.04
Check Total							<u>\$20,658.04</u>
CHECK # 002485							
03/29/23	Employee	IAN WATSON	PAYROLL	***Voided Voided****			\$0.00
Check Total							<u>\$0.00</u>
CHECK # 002486							
03/29/23	Employee	MICHAEL W. ACHESON	PAYROLL	***Voided Voided****			\$0.00
Check Total							<u>\$0.00</u>
CHECK # 002488							
03/29/23	Employee	IAN WATSON	PAYROLL	March 29, 2023 Payroll Posting			\$184.70
Check Total							<u>\$184.70</u>
CHECK # 002489							
03/29/23	Employee	MICHAEL W. ACHESON	PAYROLL	March 29, 2023 Payroll Posting			\$184.70
Check Total							<u>\$184.70</u>
CHECK # 002490							
03/30/23	Vendor	COMPLETE IT	10562	EMAIL ACCOUNT30 GB	Website Compliance	001-534397-51301	\$89.70
Check Total							<u>\$89.70</u>
CHECK # 002491							
03/30/23	Vendor	INFRAMARK, LLC	91873	MARCH 2023 MANAGEMENT SERVICE	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$5,261.67
03/30/23	Vendor	INFRAMARK, LLC	91873	MARCH 2023 MANAGEMENT SERVICE	Postage and Freight	001-541006-51301	\$9.60
03/30/23	Vendor	INFRAMARK, LLC	91873	MARCH 2023 MANAGEMENT SERVICE	Website Compliance	001-534397-51301	\$14.00
Check Total							<u>\$5,285.27</u>
CHECK # 002492							
03/30/23	Vendor	STEADFAST ENVIRONMENTAL	SE-22102	SPRAYING OF TUSOCK	Contracts-Lakes	001-534084-53901	\$2,950.00
Check Total							<u>\$2,950.00</u>
CHECK # 002493							
03/30/23	Vendor	STRALEY ROBIN VERICKER	22864	PROFESSIONAL SERVICES RENDERED THROUGH MARCH 15 20	ProfServ-Legal Services	001-531023-51401	\$194.00
Check Total							<u>\$194.00</u>

WATERCHASE COMMUNITY DEVELOPMENT DISTRICT

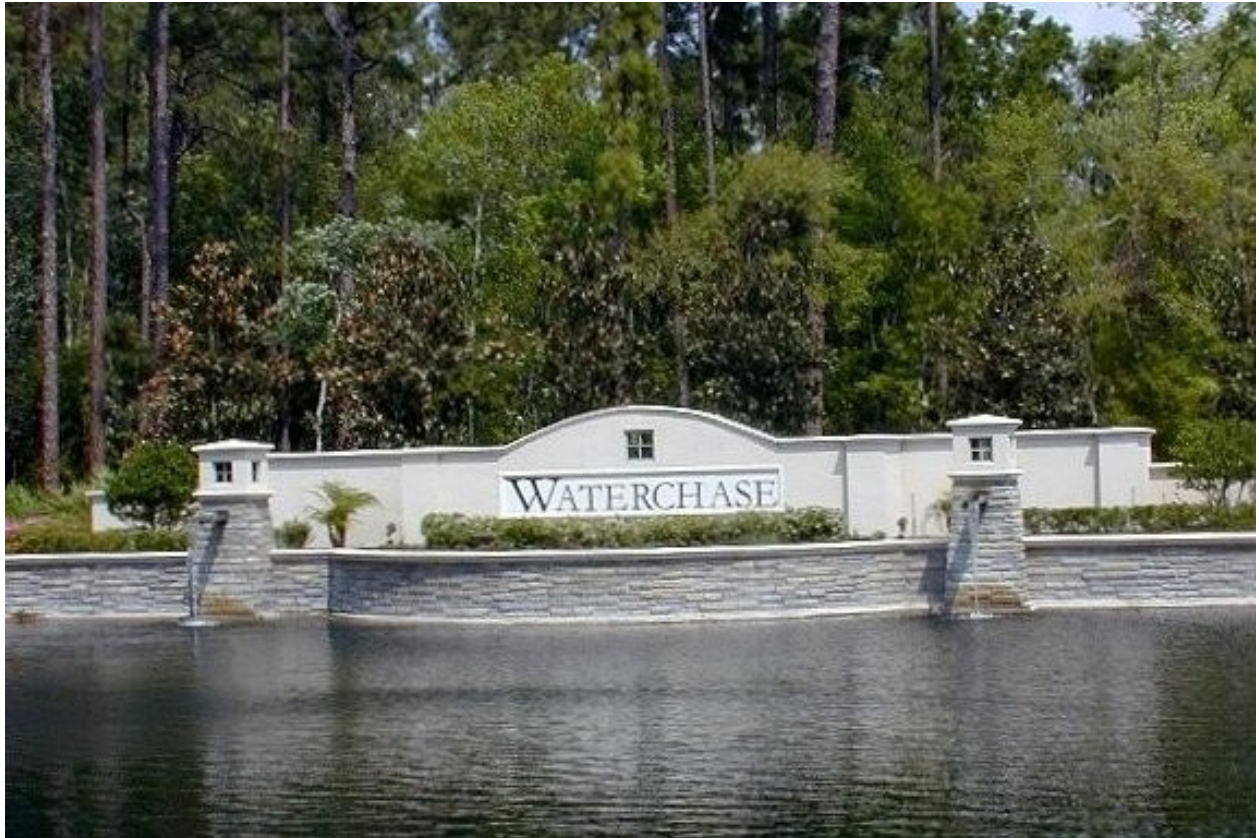
Payment Register by Bank Account

For the Period from 3/1/23 to 3/31/23

(Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH #DD267							
03/21/23	Vendor	TAMPA ELECTRIC	02.28.2023 ACH	SERVICE FOR 1/25-2/22/23	Electricity - Streetlighting	001-543013-53901	\$2,167.79
03/21/23	Vendor	TAMPA ELECTRIC	02.28.2023 ACH	SERVICE FOR 1/25-2/22/23	Electricity - Fountain	001-543036-53901	\$152.43
ACH Total							<u>\$2,320.22</u>
ACH #DD268							
03/17/23	Employee	SALVATORE MANCINI	PAYROLL	March 17, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
ACH #DD269							
03/17/23	Employee	GEORGE A DANIELS, JR	PAYROLL	March 17, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
ACH #DD270							
03/17/23	Employee	CHRISTOPHER J. RIZZO	PAYROLL	March 17, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
ACH #DD271							
03/29/23	Employee	SALVATORE MANCINI	PAYROLL	March 29, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
ACH #DD272							
03/29/23	Employee	GEORGE A DANIELS, JR	PAYROLL	March 29, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
ACH #DD273							
03/29/23	Employee	CHRISTOPHER J. RIZZO	PAYROLL	March 29, 2023 Payroll Posting			\$184.70
ACH Total							<u>\$184.70</u>
Account Total							<u>\$69,313.06</u>

Fifth Order of Business



Waterchase CDD Aquatics

Inspection Date:

4/27/2023 1:38 PM

Prepared by:

Lee Smith

Account Manager

STEADFAST OFFICE:

WWW.STEADFASTENV.COM
813-836-7940

SITE: 1

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

This pond is in great condition overall. Surface and subsurface algae are present around the perimeter in minor amounts. There are also minor amounts of shoreline grasses present. No major issues. Technician will continue to target these nuisance species during future visits.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	N/A	<input checked="" type="checkbox"/> Subsurface Filamentous Planktonic	<input checked="" type="checkbox"/> Surface Filamentous Cyanobacteria
<u>GRASSES:</u>	N/A	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input checked="" type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	Hydrilla	Slender Spikerush	Other: Chara

SITE: 2 + 7

Condition: Excellent ✓Great Good Poor ✓Mixed Condition ✓Improving



Comments:

Pond # 2
This pond contains minor amounts of shoreline grasses that include Torpedo Grass and Pennywort. No major algae growth observed. Pond is in great condition. Routine maintenance and monitoring will occur here.

Pond #7
Water level in pond is low. This pond is dominated by grasses that include beneficial Gulf Coast Spikerush, Torpedo Grass, and Pennywort. Minor amounts of algae observed in this pond as well. Technician will focus on clearing this pond of nuisance species and keeping the beneficials in healthy condition.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	N/A	<input checked="" type="checkbox"/> Subsurface Filamentous Planktonic	<input type="checkbox"/> Surface Filamentous Cyanobacteria
<u>GRASSES:</u>	N/A	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input checked="" type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	Hydrilla	Slender Spikerush	Other: Chara

SITE: 3

Condition: Excellent ✓Great Good Poor ✓Mixed Condition ✓Improving



Comments:

Surface and subsurface algae are present in moderate amounts around the perimeter of this pond. Most of this algae appears to be in a state of decay from previous treatment and will continue to be on our technicians radar going forward. Some more frequent rain events will help to clear this decaying vegetation out. Shoreline grasses were also present in minor amounts and will be targeted during next maintenance event.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input checked="" type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate
			<input type="checkbox"/> Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Other:
			<input type="checkbox"/> Chara

SITE: 4

Condition: ✓Excellent Great Good Poor Mixed Condition Improving



Comments:

This pond contains minor amounts of Torpedo grass around the perimeter. No major algae growth was observed. Routine maintenance and monitoring will occur here.

Aerator is functional.

<u>WATER:</u>	<input type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input checked="" type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate
			<input type="checkbox"/> Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Other:
			<input type="checkbox"/> Chara

SITE: 5

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

Minor amounts of surface algae are present around some areas of the perimeter. Subsurface algae is present throughout but nothing out of the ordinary. Some areas on the shoreline contain beneficial vegetation that has some nuisance species intertwined within. These nuisance species are Torpedo Grass and Pennywort. Technician will continue to treat and monitor accordingly.

Aerators are functional.

<u>WATER:</u>	Clear	Turbid	✗Tannic
<u>ALGAE:</u>	N/A	✗Subsurface Filamentous Planktonic	✗Surface Filamentous Cyanobacteria
<u>GRASSES:</u>	N/A	✗Minimal	Moderate Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
✗Torpedo Grass	✗Pennywort	Babytears	Chara
Hydrilla	Slender Spikerush	Other:	

SITE: 6

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

This pond is in great condition overall. Shoreline grasses are the main nuisance species observed. Patches of Torpedo grass and Pennywort are present along some areas of the bank and within the water. Technician will target these areas during next maintenance event.

Aerator is functional.

<u>WATER:</u>	✗Clear	Turbid	Tannic
<u>ALGAE:</u>	N/A	✗Subsurface Filamentous Planktonic	Surface Filamentous Cyanobacteria
<u>GRASSES:</u>	N/A	✗Minimal	Moderate Substantial
<u>NUISANCE SPECIES OBSERVED:</u>			
✗Torpedo Grass	✗Pennywort	Babytears	Chara
Hydrilla	Slender Spikerush	Other:	

SITE: 8

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

Surface and subsurface algae are present around the perimeter of this pond. Torpedo grass is also intertwined within this algae. Littoral shelf has a moderate amount of decaying vegetation and is being maintained nicely. More frequent rain events will help this pond a lot. Routine maintenance and monitoring will occur here.

Aerators are functional.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input checked="" type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate
<u>NUISANCE SPECIES OBSERVED:</u>			<input type="checkbox"/> Substantial
	<input checked="" type="checkbox"/> Torpedo Grass	<input type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Chara
			<input type="checkbox"/> Other:

SITE: 9

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

Minor amounts of decaying surface and subsurface algae are present along the edge of this pond. Beneficial vegetation (Pickerelweed) appears to be in healthy condition. Torpedo grass was observed in minor amounts growing within this Pickerelweed and will be targeted during next maintenance event.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input checked="" type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate
<u>NUISANCE SPECIES OBSERVED:</u>			<input type="checkbox"/> Substantial
	<input checked="" type="checkbox"/> Torpedo Grass	<input type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Chara
			<input type="checkbox"/> Other:

SITE: 11

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

Overall, this pond is in great condition. Decaying surface algae was observed around the edge of the pond. Submersed vegetation was observed throughout but was nothing out of the ordinary. Littoral shelf contains a moderate amount of decaying vegetation. Technician will continue to treat and monitor accordingly.

Aerators are functional.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input checked="" type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input checked="" type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Chara
			<input type="checkbox"/> Other:

SITE: 12

Condition: Excellent ✓Great Good Poor Mixed Condition ✓Improving



Comments:

The perimeter of this pond consists of a mixture of nuisance vegetation and beneficial vegetation. Torpedo grass and Slender Spikerush are the main culprits and are present in moderate amounts in some areas. Submersed vegetation is also present and appears to be Slender Spikerush. These nuisance species will be the main focus for our technician going forward.

Aerators are functional.

<u>WATER:</u>	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Turbid	<input type="checkbox"/> Tannic
<u>ALGAE:</u>	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Subsurface Filamentous	<input checked="" type="checkbox"/> Surface Filamentous
		<input type="checkbox"/> Planktonic	<input type="checkbox"/> Cyanobacteria
<u>GRASSES:</u>	<input type="checkbox"/> N/A	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate
<u>NUISANCE SPECIES OBSERVED:</u>			
	<input checked="" type="checkbox"/> Torpedo Grass	<input checked="" type="checkbox"/> Pennywort	<input type="checkbox"/> Babytears
	<input type="checkbox"/> Hydrilla	<input checked="" type="checkbox"/> Slender Spikerush	<input type="checkbox"/> Chara
			<input type="checkbox"/> Other:

MANAGEMENT SUMMARY



With the beginning of May approaching, the changing weather has rapidly shifted the conditions effecting Waterchase ponds. Increasingly warmer temperatures are now the norm (high 80's low 90's). The lack of significant rain has slowed growth in all areas, though this has also increased decay times for treated material. Residents may notice this sticks around longer between treatment events, this is a direct result of the current weather. Additionally, anticipating an increase of rain events, it is possible that sudden wind or rain action could lend towards possible pond turnover events.

The battle against the algae will continue until we see some more frequent rain events. Once the rain returns, water levels will rise and algae will be cleared out much easier. Technicians will continue on with routine treatment and make as much headway as possible. Rain events are going to tremendously help these ponds.

Most ponds were in great condition on this most recent visit. Nuisance grasses were noted at several sites and will continue to be treated accordingly. Due to low water levels, some sections of the beds and banks are exposed. It is here that technicians are trying to make progress on exposed subsurface growth. Algae is the main enemy at this time of year. With lowered water levels, nutrients within the ponds have been concentrated, and the increase in temperature is allowing for rapid growth. This will be the main target moving forward for our technicians, and as we progress through the spring & summer months.

Overall, these ponds are making good improvements. During this visit, it was very apparent that treatment efforts were paying off due to the amount of decaying vegetation observed. Cyclical treatments will continue until the rains return.

All aerators observed were functional during this visit.

RECOMMENDATIONS

Continue to treat ponds for algae, administer follow-ups to ponds experiencing extended decay times.

Administer treatments to any nuisance grasses growing along shorelines and within water.

Continue to apply treatment to heavily overgrown littoral areas.

Avoid overtreating ponds, to prevent fish kills or toxic blooms.

Stay alert for debris items that find their way to the pond's shore.

Thank you for choosing Steadfast Environmental!

MAINTENANCE AREA



WATERCHASE CDD

Waterchase Blvd, Tampa

Gate Code: -



Customer: Walter Chase
Technician: Richard
Date: 4/11/23 Time: 1045

<input type="checkbox"/> Arrowhead	<input type="checkbox"/> _____
<input type="checkbox"/> Bulrush	<input type="checkbox"/> _____
<input type="checkbox"/> Cordgrass	<input type="checkbox"/> _____
<input type="checkbox"/> Lily	<input type="checkbox"/> _____
<input type="checkbox"/> Pickerelweed	<input type="checkbox"/> _____
<input type="checkbox"/> Gulf Spikerush	<input type="checkbox"/> _____

Customer: Watco Chase
Technician: Richard
Date: 4/16/23 Time: 200

[illegible]

Method ☒ ATV ☐ Airboat ☒ Backpack ☐ Boat

Weather ☐ Clear ☐ Cloudy ☐ Windy ☐ Rainy

<input type="checkbox"/> Alligator	<input type="checkbox"/> Ducks	<input type="checkbox"/> Osprey	<input type="checkbox"/> _____
<input type="checkbox"/> Anhinga	<input type="checkbox"/> Egrets	<input type="checkbox"/> Otter	<input type="checkbox"/> _____
<input type="checkbox"/> Bass	<input type="checkbox"/> Gallinules	<input type="checkbox"/> Snakes	<input type="checkbox"/> _____
<input type="checkbox"/> Bluegill	<input type="checkbox"/> Gambusia	<input type="checkbox"/> Turtles	<input type="checkbox"/> _____
<input type="checkbox"/> Catfish	<input type="checkbox"/> Herons	<input type="checkbox"/> Sunfish	<input type="checkbox"/> _____
<input type="checkbox"/> Cormorant	<input type="checkbox"/> Ibis	<input type="checkbox"/> _____	<input type="checkbox"/> _____

<input type="checkbox"/> Arrowhead	<input type="checkbox"/> _____
<input type="checkbox"/> Bulrush	<input type="checkbox"/> _____
<input type="checkbox"/> Cordgrass	<input type="checkbox"/> _____
<input type="checkbox"/> Lily	<input type="checkbox"/> _____
<input type="checkbox"/> Pickerelweed	<input type="checkbox"/> _____
<input type="checkbox"/> Gulf Spikerush	<input type="checkbox"/> _____

5A



Steadfast Environmental, LLC
FKA Flatwoods Environmental
30435 Commerce Drive Ste 102 | San Antonio, FL 33576
813.836.7940 | office@steadfastenv.com
www.SteadfastEnv.com

Agenda Page 37

Proposal

Date 10/17/2022 **Proposal #** 612

Customer Information		Project Information Waterchase CDD Pond 13 Littoral ...	
Waterchase CDD Inframark Infrastructure Management Mark Vega, District Manager 2654 Cypress Ridge Blvd., Suite 101 Wesley Chapel, FL 33544	Contact Phone 813-991-1140 E-mail mark.vega@inframark.com Account #	Waterchase CDD Ponnd 13 Littoral Shelf Treatment	Proposal Prepared By: Kevin Riemensperger Type Of Work Herbicide App

Steadfast Environmental, LLC. formally known as Flatwoods Environmental proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Qty	Cost
Application of aquatic approved herbicides for removal of undesired species within the littoral shelf located on pond 13. The Shelf measures an area of 30,928 SqFt. A team of technicians will be deployed using a combination of boat and backpack sprayers to reach difficult areas and target undesired species (Azolla, Pennywort, Smartweed, Alligatorweed, Primrose), while limiting collateral damage to established Beneficial Vegetation (Pickerelweed, Gulf Spikerush, Bulrushes, Arrowhead) EST. Timeframe: 1 Day.		1,450.00

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above.

Total \$1,450.00

I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

Accepted this _____ day of _____, 20____.

Signature: _____ Printed Name and Title: _____

Representing (Name of Firm): _____

Seventh Order of Business

7A

Budget to be Sent Under Separate Cover

7B.

RESOLUTION 2023-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WATERCHASE COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2023/2024; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Waterchase Community Development District (“**District**”) prior to June 15, 2023 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Proposed Budget**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WATERCHASE COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE:	August 14, 2023
HOUR:	6:00 p.m.
LOCATION:	The Waterchase Clubhouse 14401 Waterchase Blvd. Tampa, FL 33626

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, Florida Statutes, the District’s Secretary is further directed to post the Proposed Budget on the District’s website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON MAY 8, 2023.

Attest:

**Waterchase Community
Development District**

Print Name: _____
Secretary / Assistant Secretary

Print Name: _____
Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2023/2024

7C



Quarterly Compliance Audit Report

Waterchase

Date: April 2023 - 1st Quarter

Prepared for: Sandra Demarco

Developer: Inframark

Insurance agency:



Preparer:

Jason Morgan - *Campus Suite Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

A handwritten signature in black ink that reads "Jason C. Morgan".

Table of Contents

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

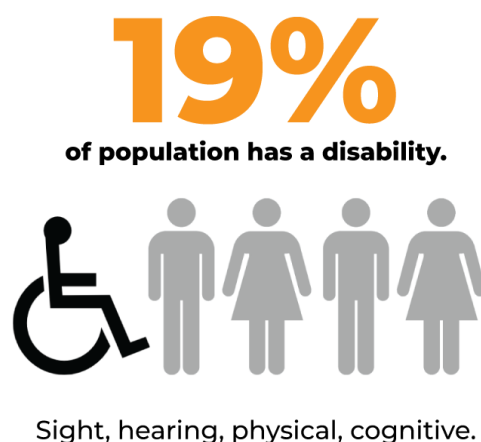
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
Passed	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web

7D.



April 21, 2023

To whom it may concern,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2023, listed below.

Community Development District	Number of Registered Electors
Waterchase	1850

We ask that you respond to our office with a current list of CDD office holders by **June 1st** and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or ewhite@votehillsborough.gov.

Respectfully,

Enjoli White
Senior Candidate Services Manager



7F.

March 24, 2023

Moyer Associates/Severn Trent
210 University Dr/Ste 702
Coral Springs, FL 33071-7320

RE: Waterchase CDD Wetlands Property

I am writing this letter as the Hillsborough County Property Appraiser site shows your agency and the responsible party for the Waterchase CDD wetlands parcel, portfolio 0026923204, under the name of Royce Waterford Circle, Odessa, Florida. Over the past three weeks, a construction company has gained access to this parcel by cutting fencing of the northeast corner of the property bordering Furlong Circle. Heavy construction equipment has been entering the property, cutting down and removing trees, and cutting paths across the wetlands, mostly on east side of the property. There has been no notice to the neighboring properties that alternations to the wetlands have been authorized or permitted. There have been no notices issued or posted that the alternations being executed are authorized by your agency or the county. Neighboring property owners have approached the construction workers for explanation, only to result in hostile, aggressive, and threatening responses. To date, inquiries to county officials and the sheriff department have not been answered.

The concern is that the construction company has not been authorized to make any of the alterations being made to the wetlands, and that these alterations could have an environmental impact on the surrounding area. Changes to the flood plans and topography can impact the fragile environmental condition of the area, neighboring properties safety and flood vulnerability. If you have not approved any changes to the wetlands, the company is flat trespassing on this land. Furthermore, if these alternations are found to in violation of the Florida Environmental Protection Agency policies, or other agencies governing the wetlands, an expensive remediation may be required by the Waterchase CDD and/or the company conducting these alternations.

I am not providing my contact information due to reports of threats from the construction company employees to neighbors who have simply asked workers the nature of their business and what they are doing. I contact you as the registered responsible party for these wetlands for your assistance in finding out if this work is legitimate and it's purpose in the best interest of the community. If it is not legitimate, I believe it is in your best interest, and the surrounding citizens, that it be stopped by the legitimate owners of the property.

I hope you appreciate me informing you of this situation, if you are in fact not already aware of it. If you are, I request some form of public notice to Westchase and the surrounding community as to intention of this work and its environmental impact.

Respectfully